



The tape librarian is responsible for technical activities associated with the maintenance and operation of the automated tape system and media. The duties of this position are:

- Managing the tape or cartridge offsite and onsite storage requirements
- Ensuring that correct data and backup information is stored for disaster recovery purposes
- Processing requests initiated by the tape management system
- Processing new tapes or cartridges for induction to the system
- Operating the tape management system

**Approximate number of training hours - 58**

*This Learning Plan represents an industry standard education plan for this job role. Please note that the equivalent job role at your organization may use different software applications or require greater or lesser levels of expertise in any area. Please check our site regularly to see what new or updated courses have been added to this plan!*

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